# Temporary Quarters Subsistence Expenses Lodgings Plus (TQSE (LP)) with House Hunting Trip (HHT) (JTR, par. 054206-D9)

The rates and costs used in the examples below may not be current and are for illustrative purposes only. Refer to the <u>DTMO website</u> for the applicable locality <u>per diem rates</u>.

## TQSE (LP) with HHT Lodgings Plus

#### Scenario 1

In this example, a civilian employee used and was reimbursed 10 days for a HHT using the Lodging Plus method. TQSE (LP) and HHT are calculated and authorized separately. TQSE (LP) multipliers cannot be reduced based on the HHT days. The AO must determine how many overall days of TQSE (LP) to authorize in addition to HHT days. The civilian employee is authorized 60 days of TQSE (LP), from July 1 to August 29 in St. Louis, MO. TQSE (LP) is computed based on the actual daily temporary lodging cost and the daily meals and incidentals (M&IE), not to exceed the single maximum lodging amount and the single maximum M&IE amount for the applicable locality per diem rate. HHT Lodgings Plus is computed based on per diem for one round trip for the civilian employee, using the Standard CONUS per diem rate.

The civilian employee was paid for 10 days of HHT using the Lodging Plus method. In this example, the Standard CONUS rate is \$107 per night for lodging and \$59 per day for M&IE. The traveler was authorized \$107 per night for lodging and was charged \$107 by the hotel. The civilian employee receives a maximum HHT reimbursement of \$1,523.50. For the first 30 days of TQSE (LP), the civilian employee is authorized up to \$150 per night but is charged \$148 by the hotel and is paid \$64 a day for M&IE. The second 30 days, the civilian employee is authorized up \$112.50 per night but is charged \$148 by the hotel and is paid \$48 a day for M&IE. The total maximum reimbursement for lodging is \$4,440 + \$3,375 = \$7,815. The total maximum reimbursement for M&IE is \$1,920 + \$1,440 = \$3,360.

Part 1: HHT Lodgings Plus with Standard CONUS rate of \$166 (\$107/\$59)

	Calculation	Total
Day 1: Lodging & M&IE	\$107.00 + (\$59.00 x 0.75)	\$151.25
Day 2-9: Lodging	\$107.00 x 8 days	\$856.00
Day 2-9: M&IE	\$59.00 x 8 days	\$472.00
Day 10: Lodging & M&IE	\$59.00 x 0.75	\$44.25
HHT Total	Add Day 1-10 Totals	\$1,523.50

Part 2: TQSE (LP) reimbursement for first 30 days at the 100% multiplier

	Calculation	Total
Max. Lodging Allowed	\$150.00 x 30 days	\$4,500.00
Max. M&IE Allowed	\$64.00 x 30 days	\$1,920.00

## Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

Actual Lodging	\$148.00 x 30 days	\$4,440.00
Daily M&IE	\$64.00 x 30 days	\$1,920.00
Max. Reimbursement Allowed	\$4,500.00 + \$1,920.00	\$6,420.00
Lodging and M&IE Reimbursement	\$4,440.00 + \$1,920.00	\$6,360.00

Part 3: TQSE (LP) reimbursement for second 30 days at the 75% multiplier

	Calculation	Total
Max. Lodging Allowed	\$112.50 x 30 days	\$3,375.00
Max. M&IE Allowed	\$48.00 x 30 days	\$1,440.00
Actual Lodging	\$148.00 x 30 days	\$4,440.00
Daily M&IE	\$48.00 x 30 days	\$1,440.00
Max. Reimbursement Allowed	\$3,375.00 + \$1,440.00	\$4,815.00
Lodging and M&IE Reimbursement	\$3,375.00 + \$1,440.00	\$4,815.00

Part 4: TQSE (LP) Totals

TQSE (LP)	Total
First 30 days	\$6,360.00
Second 30 days	\$4,815.00
Entire period	\$11,175.00

Part 5: TQSE (LP) and HHT Lodgings Plus

	Calculation	Total
TQSE (LP) Reimbursement for 60 days	\$6,360.00 + \$4,815.00	\$11,175.00
HHT Total	Add Day 1-10 Totals	\$1,523.50
TQSE and HHT	\$10,380.00 + \$1,523.50	\$12,698.50

## TQSE (LP) with HHT Lump Sum

#### Scenario 2

In this example, a civilian employee used and was reimbursed 5 days for a HHT using the Lump Sum method. TQSE (LP) and HHT are calculated and authorized separately. TQSE (LP) multipliers cannot be reduced based on the HHT days. The AO determined that because 5 days were used for an HHT, the traveler only needed 55 days of TQSE (LP). The civilian employee is authorized 55 days of TQSE (LP), from January 1 to February 25 in Atlanta, GA. TQSE (LP) is computed based on the actual daily temporary lodging cost and the daily M&IE, not to exceed the single maximum lodging amount and the single maximum M&IE amount for the applicable locality per diem rate. HHT Lump Sum is calculated by multiplying 5 by the applicable locality per diem rate when only one person (either the civilian employee or the spouse) travels.

The civilian employee was paid for 5 days of HHT using the Lump Sum method. The locality per diem rate in Atlanta is \$273 (\$199/\$74) is multiplied by 5. The civilian employee receives a maximum HHT reimbursement of \$1,365. For the first 30 days of TQSE (LP), the civilian employee is authorized up to \$199 per night but is charged \$187 by the hotel and is paid \$74 a day for M&IE. The second 30 days, the civilian employee is authorized up \$149.25 per night but is charged \$187 by the hotel and is paid \$55.50 a day for M&IE. The total maximum reimbursement for lodging is \$5,610 + \$3,731.25 = \$9,341.25. The total maximum reimbursement for M&IE is \$2,220 + \$1,387.50 = \$3,607.50.

Part 1: HHT Lump Sum with locality rate of \$273 (\$199/\$74)

	Calculation	Total
Civilian Employee	\$273.00 x 5	\$1,365.00

Part 2: TQSE (LP) reimbursement for first 30 days at the 100% multiplier

	Calculation	Total
Max. Lodging Allowed	\$199.00 x 30 days	\$5,970.00
Max. M&IE Allowed	\$74.00 x 30 days	\$2,220.00
Actual Lodging	\$187.00 x 30 days	\$5,610.00
Daily M&IE	\$74.00 x 30 days	\$2,220.00
Max. Reimbursement Allowed	\$5,970.00 + \$2,220.00	\$8,190.00
Lodging and M&IE Reimbursement	\$5,610.00 + \$2,220.00	\$7,830.00

Part 3: TQSE (LP) reimbursement for the next 25 days at the 75% multiplier

	Calculation	Total
Max. Lodging Allowed	\$149.25 x 25 days	\$3,731.25
Max. M&IE Allowed	\$55.50 x 25 days	\$1,387.50

# Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

Actual Lodging	\$187.00 x 25 days	\$4,675.00
Daily M&IE	\$55.50 x 25 days	\$1,387.50
Max. Reimbursement Allowed	\$3,731.25 + \$1,387.50	\$5,118.75
Lodging and M&IE Reimbursement	\$3,731.25 + \$1,387.50	\$5,118.75

## Part 4: TQSE (LP) Totals

TQSE (LP)	Total
First 30 days	\$7,830.00
Next 25 days	\$5,118.75
Entire period	\$12,948.75

# Part 5: TQSE (LP) and HHT Lum Sum

	Calculation	Total
TQSE (LP) Reimbursement for 55 days	\$7,830.00 + \$5,118.75	\$12,948.75
HHT Total	\$273.00 x 5	\$1,365.00
TQSE and HHT	\$12,948.75 + \$1,365.00	\$14,313.75